

THE LEBRECHT GROUP, APLC

**ITEMS NEEDING AUTHORIZATION
BY CORPORATE MINUTES**

Please check item if any action occurred, describe details of the action, attach copies of supporting documents (i.e. leases, contracts, letters, etc.), and provide any additional pertinent information.

— **Lease of Real Property**
Describe _____

See attached ___

— **Purchase/Sale of Real Property**
Describe _____

See attached ___

— **Purchase/Lease of Equipment**
Describe _____

See attached ___

— **Corporate Borrowing of Money**
Describe _____

See attached ___

— **Loans to any Corporate Employee (Other than Short-Term Payroll Advances)**
Describe _____

See attached ___

— **Declaration of Dividends**
Describe _____

See attached ___

— **Acquisition or Modification of any Corporate Insurance Program or Policy**
Describe _____

See attached ___

— **Opening or Closing of Corporate Offices**
Describe _____

See attached ___

- **Change in Fees for Services Rendered or Products Offered to Customers**
Describe _____
See attached __

- **Modification or Additions to Services or Products Being Offered**
Describe _____
See attached __

- **Change in Corporate Officers**
Describe _____
See attached __

- **Change in Corporate Directors**
Describe _____
See attached __

- **Declaration of Pension or Profit-Sharing Plan Contribution**
Describe _____
See attached __

- **Change in Compensation to any Corporate Officer or Supervisor**
Describe _____
See attached __

- **Bonuses Paid to any Corporate Employee (other than normal payroll practices)**
Describe _____
See attached __

- **Contracts of a Substantial Nature Between the Corporation and Others**
Describe _____
See attached __

- **Change in Ownership of Corporate Stock**
Describe _____
See attached __

- **Any Extraordinary Transactions or Decisions or Items Which Must Be Memorialized in Writing to Protect the Corporation, Shareholders, Officers or Directors from Liability**
Describe _____
See attached __